

## LFA Board Meeting - Minutes 25 April 2018

Present: Evan Erickson, Ellen Stolzman, Clark Troy, Russ Cole, Emily Mosely, Chris Senior, Audrey Green

Location: Chris's house

### 1. Standing Reports-Questions and Discussion

- a. Minutes from April 4 and November Annual Meeting were approved
- b. Associate members – 2 members confirmed they are leaving
  - i. 5 new associate memberships were extended, bringing early season tentative count up to 90 (more could yet fail to pay)
  - ii. Will notify nonpayers of deadline and extend offers to waiting list
- c. Realtor
- d. Finance – Russ sent out reports of to-date status of dues payments. Receipts are roughly in line with last year
  - i. 1 reminder notice already sent, another going in email this week, continued follow up planned

### 2. Park

- a. Pavilion – Zoning Permit in hand
  - i. Motion to defer construction until after the season
    1. Motion was approved
  - ii. Will try out different locations with canopy and solicit member feedback
- b. Audrey has sent out bids for landscaping
- c. Audrey has been transitioning staff scheduling to a junior staffer
- d. Some new umbrellas have been ordered as a test
- e. There may be a need for a little more gravel on steps, sand seems plentiful
- f. Event scheduling
  - i. July 1 – hot dogs and ice cream
  - ii. August 26 – Back to School
    1. Taco truck
  - iii. October 28– near Halloween

### 3. Boats

- a. Boat sticker program going well but a large number need to turn out for the last week
- b. There should be enough spots to clear the waiting list of 15
- c. Size-based criteria have been put forward to allow for exceptions to kayak and canoe only policy
- d. Quote in hand for \$650 rack for paddleboards only – will yield \$1200 annually
- e. Scott will pass along requests to the Treasurer for reimbursement for locks

### 4. Governance

- a. Facebook page – need to develop a policy about posting
  - i. Emily can look into policy at Chapel of the Cross
- b. Approved Minutes need to be posted to web
  - i. No standard workflow or repository of record in place
  - ii. Secretary should send to webmaster
- c. Association Management Assessment committee
  - i. Russ, Ellen, Audrey, Russ, Clark met 4/23
    1. 3 potential proposals were looked over
    2. Tentative assessment timeline was tendered and vetted

3. Goal is to arrive at a decision in September to effect handoff by Audrey prior to her departure 11/16
4. 5/29 educational meeting with a potential service provider
- ii. Inviting some general members to join committee
  1. Emily to contact David Robinson, Basel Kushner, David ?

## 5. May 14 Spring Meeting

### a. Proposed Agenda

- i. History -- Ellen
- ii. Audrey is working in a transitional capacity
- iii. Problems with current model
  1. Turnover
  2. Workload
  3. Institutional memory
  4. Lack of expertise and professionalism
    - a. Payroll
- iv. Concerns from general membership -- Emily
  1. Transparency
  2. Financial stability
  3. Planning for future needs
- v. Our process – Emily/Audrey
  1. Staff retreat
  2. Strategic financial planning
  3. Identification of functional areas
  4. Benchmarking
    - a. Review of
      - i. Finance
      - ii. Management
      - iii. Operations
    - b. Presentation of results
- vi. Potential models
  1. Individual?
    - a. Problems of continuity and controls
- vii. Management company
  1. Where we are / Moving Forward
  2. Established committee and timeline
  3. Fact-finding
  4. Would like to interview and bring recommendations to general membership in early fall
  5. Listening to membership
  6. Need to present top line feasibility financials

### b. Spring Meeting Preparation

- i. Emily to work up power point and circulate by May 4<sup>th</sup>
  - ii. Changes made and circulated
  - iii. Ask Matt to help with IT
  - iv. 5/12 Practice Session from 9-11 at Ellen's
  - v. Clark to consider finance cte. discussions and how best to utilize these resources
  - vi. Ellen to urge all board members to attend Spring meeting (Evan away)
  - vii. Will have the board and Audrey sitting at a table across the front  
(Need to coordinate with Expand Church re IT and room set up-Audrey)
- The meeting was adjourned.